



## SOUTHERN NEVADA REGIONAL HOUSING AUTHORITY

### ADDENDUM NO. 1

October 19, 2023

### INVITATION FOR BIDS, IFB B24003

#### **GC: REHABILITATION OF 825 DOWN WAY (FIRE DAMAGED UNIT), LAS VEGAS, NV 89106**

All Proposers bidding this solicitation are hereby advised to incorporate the following changes/clarifications and related information in their bids for the above-referenced project. All conditions described in the project's Scope of Work (SOW) and Specifications shall apply in full force.

The SNRHA provided an In-Person Pre-Bid Conference on Wednesday, October 18, 2023, 11:00 AM and a scheduled site visit of the following: 825 Down Way, LV, NV 89106. This document serves as the Minutes from that conference and the following were in attendance in person. Sign-in sheet attached.

1. Linda Simpson, SNRHA, [lsimpson@snvrha.org](mailto:lsimpson@snvrha.org)
2. Ryan Perry, SNRHA, [rperry@snvrha.org](mailto:rperry@snvrha.org)
3. Johnny Shaw, SNRHA, [jshaw@snvrha.org](mailto:jshaw@snvrha.org)
4. Irma Solis, SNRHA, [isolis@snvrha.org](mailto:isolis@snvrha.org)
5. Frank Stafford, SNRHA, [fstafford@snvrha.org](mailto:fstafford@snvrha.org)
6. Jarrett Erwin, SNRHA, [jerwin@snvrha.org](mailto:jerwin@snvrha.org)
7. Thomas Adane, SNRHA, [tadane@snvrha.org](mailto:tadane@snvrha.org)
8. Shanita Tunstull, SNRHA, [stunstull@snvrha.org](mailto:stunstull@snvrha.org)
9. Walter Jones, Vision Builders, [faithvisionwj@yahoo.com](mailto:faithvisionwj@yahoo.com)
10. Dan Russ, Ruitter Construction, [ruitterconstruction@embarqmail.com](mailto:ruitterconstruction@embarqmail.com)

Linda Simpson conducted the administrative portion of the meeting, explaining the procedures of submitting the Bid including its various due dates such as the Q & A Deadline which ends Monday, October 30, 2023, 10AM, and the Bid Submission Deadline date of Monday, November 6, 2023, 10AM. She stated a site visit at 825 Down Way would follow the conference and additional visits were available upon request.

She stated she would be the primary contact and all questions must be provided to her via email through the Housing Agency Marketplace at [ha.economicengine.com](http://ha.economicengine.com). She would then get responses to the questions and provide them back simultaneously to all parties that are registered on the website and those who signed in on the sign-in sheet at the conference.

She further mentioned that there is an Insurance Requirement to this project and it could be found within the Solicitation document and that it was the Contractors' sole responsibility to review the entire solicitation document, including all Attachments. Additionally, she mentioned that this is a Davis Bacon/Certified Payroll and Section 3 Project where Irma Solis would be discussing Davis Bacon and Diamonique Robinson, although not present at the time) would be handling the Section 3. Frank Stafford, Mod/Dev Director, brought to the attention that there was an error on the Agenda regarding the Bid Bond. It stated that if the bid amount was \$100K or more, a 5% bid bond was required. The corrected statement is: 5% of any bid amount is required and must be submitted along with your bid submittal. Further, a 100% Payment and Performance Bond is due on for all contracts during the Pre-Construction Phase. She also stated there was a two-step submission process and to use Attachment A, Proposal Submittal Checklist as a guide in putting your proposal package together. It was preferred that the appropriate-sized binders or folders be used including the appropriate information for each tab, which could be found at Section 3.5.1 of the Solicitation document. The Bid submission must be sealed in an envelope or packet and marked Original. The second part of the submission is one electronic copy of your costs which is

**IFB B24003 GENERAL CONSTRUCTION CONTRACTORS TO REHAB 2 UNITS: 825 DOWN WAY  
ADDENDUM 2; PRE-BID CONFERENCE MEETING MINUTES**

input online at [ha.economicengine.com](http://ha.economicengine.com). Providing one without the other will deem your submittal non-responsive. The contract award will go to the lowest, most responsive, responsible bidder.

She introduced Irma Solis, Mod/Dev, who explain the Davis Bacon and Certified Payroll; she stated that if a job they had was not already included in Wage Decision, they could solicit HUD to include it. She also stated that the wages could exceed the Davis Bacon Wage Decision, however, it could not be lower than the Wage Decision. Finally, the Davis Bacon Key Points and the Decision can be found within the solicitation document and to contact her for any questions they may have.

Johnny Shaw, Purchasing Manager, mentioned that if anyone had any Section 3 individuals to hire, to contact him and he would notify Diamonique Robinson, who is the Section 3 Coordinator. He mentioned that the Section 3 Program was a required program by HUD and that all we ask if there was a need for employment opportunities, we ask that the SNRHA gets the first look, meeting the Contractor's eligibility requirements. There are forms included within the solicitation document for their completion and return with their Bid submittal.

Jarrett Erwin, Mod/Dev Construction Manager, was introduced and he explained an overview of the project in rehabbing the noted unit. He also mentioned that the complete scope of work was included within the solicitation document and it was the responsibility of the contractor to review it and perform the work accordingly. He further recommended that all questions must be provided via the website in writing to Linda Simpson and responses would be submitted back to them the same way in order that all interested parties get the information at the same time.

There were no questions.

**SITE VISIT FOLLOWED** Pre-Bid Conference and meeting adjourned at 11:30AM

This Addendum is provided to you as a courtesy. It is the contractor's sole responsibility to review and retrieve all Addenda from SNRHA's websites at [www.snvrha.org](http://www.snvrha.org) and/or [ha.economicengine.com](http://ha.economicengine.com) and make the appropriate adjustments to your Bid Submittal if necessary.

Thank you for your time and consideration in providing a bid for these services.

**END OF ADDENDUM NO. 1**

WEDNESDAY, OCTOBER 18, 2023, 11AM  
GENERAL CONTRACTORS: IFB B24003, REHAB OF 825 DOWN WAY  
LAS VEGAS, NV 89106

SIGN IN AND LEAVE CARD

NAME: LINDA SIMPSON  
COMPANY: SNRHA  
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NAME: Walter Jones  
COMPANY: Vision Builders  
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NAME: THOMAS ADANE  
COMPANY: SNRHA  
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NAME: Jarrett Erwin  
COMPANY: SNRHA  
EMAIL AND PHONE NO.: JERWIN@SNVRHA.ORG

NAME: Dan Rusu  
COMPANY: Ruiter Construction LLC  
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702-252-4069

NAME: Johnny Shaw

COMPANY: SNRHA

EMAIL AND PHONE NO.: (702) 477-3146

NAME: Shanita Tunstull

COMPANY: SNRHA

EMAIL AND PHONE NO.: 702-523-4199  
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NAME: Frank Stafford

COMPANY: SNRHA DEV/ADD

EMAIL AND PHONE NO.: fstafford@snrha.org 477-3157

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

EMAIL AND PHONE NO.: \_\_\_\_\_

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