



Housing Agency  
marketplace



## Addendum

Mon, May 20, 2024  
06:11 AM PDT

### Addendum

Solicitation #: RFP P24011

Addendum Title: ADDN 3: ADDT'L Q & A'S

Date and Time Issued: 05/17/2024 10:20 AM PDT

Good Morning,

Attached please find questions and responses that pertains to this solicitation. Please incorporate the information in your Proposal Submittal as appropriate and thank you for your time and effort in providing a Proposal on the services.

Thanks!  
Linda Simpson  
SNRHA Contracts Administrator



## SOUTHERN NEVADA REGIONAL HOUSING AUTHORITY

### ADDENDUM NO. 3

May 16, 2024

## REQUEST FOR PROPOSALS

### CHOICE NEIGHBORHOOD IMPLEMENTATION (CNI) – RELOCATION SERVICES MARBLE MANOR HOUSING DEVELOPMENT - LAS VEGAS, NEVADA 89106

All Proposers providing Proposals for this solicitation are hereby advised to incorporate the following changes/clarifications and related information in their proposals for the above-referenced project. All conditions described in the project Scope of Work Specifications shall apply in full force.

The SNRHA provided a virtual Pre-Proposal Conference on Wednesday, May 9, 2024, 9:00AM. The location of the Scope of Work will take place at the Marble Manor Housing Development, Washington & H and MLK and Wyatt, Las Vegas NV 89106. This document serves as an Addendum to this solicitation for your understanding and clarification. Following are questions that have been asked and answered are to be incorporated in your Proposal submission:

#### 1. QUESTION: Disposition Method Approval Status

Has either RAD or Section 18 (or a blend) already been approved by HUD?

**ANSWER:**

No

#### 2. QUESTION: Page Limit

Is there a limit on the number of pages allowed? If so, do the agency-required forms, cover page, resumes, and other non-substantive content count toward the page limit?

**ANSWER:** Attachment A, Form of Proposal, indicates what's required in the Proposal. If you use the Checklist and provide each document as stated, you will be fine. At the end of the day, you should have 10 TABS of information in a binder, one marked original and 2 marked copies. If at any time, a Tab is not applicable to your company, please insert a sheet of paper, stating LEFT INTENTIONALLY BLANK, which lets us know you did not miss a Tab. Additionally, each Tab is explained under the section, Tabbed Proposal.

#### 3. QUESTION3A: Phasing

Conceptually, would SNRHA complete the building in Phase I before requiring Phase 2 households to move? If so, then this concept is applied to the successive phases. Or would multiple phases be moved at a given time to allow for multiple phases of construction at a given time?

**ANSWER3A:** Phase I and Phase II will overlap with 56 households in Phase I and 54 households in Phase II requiring relocation from their units. The latter phases may not have to relocate off site and if so offsite moves will be minimal.

**QUESTION 3B:** Does SNRHA have a proposed schedule to show what the potential demand, which impacts pricing, in a given year is?

**ANSWER 3B:** I'm not exactly sure what this question is asking. The SNRHA has a tentative phasing schedule that will be provided.

**4. QUESTION 4A:** Clarification Regarding Fee Proposal

As presented the online fee proposal page appears to require that we include the title and the hourly billing rate for the Lead and the Assistant Lead staff level, and then the title and hourly billing rate for other staffing levels to execute the Scope of Work. Is this accurate?

**ANSWER 4A:** Yes, that is correct.

**QUESTION 4B:** If we have already provided a fully burdened rate for staffing levels, to include our overhead cost, do we need to enter in the percentage, or just check the no charge box? In the final space for each year you expect to see our total proposed fee for the project for FY 24? This would then be repeated for years 25-32 showing any proposed escalation of the billing rates and thus the total fees for the project.

**ANSWER 4B:** Yes, this is correct. The SNRHA is seeking a breakdown of charges for the Scope of Work. Your annual percentage and hourly rates are likely to increase over the 8-year period. We need you to estimate what it will cost each year.

This Addendum is provided to you as a courtesy. It is the contractor's sole responsibility to review and retrieve all Addenda from SNRHA's websites at [www.snrha.org](http://www.snrha.org) and/or [ha.economicengine.com](http://ha.economicengine.com) and make the appropriate adjustments to your Proposal Submittal if necessary.

Thank you for your time and consideration in providing a bid for these services.

**END OF ADDENDUM NO. 3**